

F. No. 1/2(2)/2023-NCW(A)- Counsellor (Psychological)
National Commission for Women
Plot No. 21, Jasola Institutional Area,
New Delhi-25

17th February, 2023

Sub: Inviting applications for engaging as Counsellor (Psychological) in National Commission for Women on contract basis-reg.

National Commission for Women proposes to engage Counsellor (Psychological) who will be responsible to Primary responsibility of the Counsellor (Psychological) is to provide counseling to the complainants who approach the Commission are mentally disturbed and they need Psychological Counseling to overcome the dilemma. The candidate should have an emphasis on to safeguard and promote the rights and interest of women and any other task in the domain of NCW.

2. The engagement of candidate as **Counsellor (Psychological)** is initially for a period of one year from the date of engagement which may be extended/curtailed as per the requirement of the Commission. The details are given below:

1	Name of the Post	Counsellor (Psychological)
2	No. of Post	01 (One)
3	Period of Engagement	Initially for a period of one year .The period of contract may be extended depending upon the requirement of the Commission and performance of the individual
4	Educational Qualification	MA in Psychology Preference will be given to candidates holding Ph.D in Psychology.
5	Experience:	Minimum 2 years in handling preferably women related issues and Psychological Counselling to mentally disturbed patients
6	Job Requirements:	<ul style="list-style-type: none"> • The Primary responsibility of the Counsellor (Psychological) is to provide counselling to the complainants who approach the Commission are mentally disturbed and they need Psychological Counselling to overcome the dilemma. Any other work assigned by the authorities from time to time. • Tours: Counsellor (Psychological) may undertake tours only after obtaining approval of the Competent Authority, as per the entitlement to the pay level and requirement of the Commission. • Participation in the hearings being conducted by the Commission as and when required.
7	Monthly Remuneration	Rs. 45,000/- (Rs. Forty Five Thousand only)
8	Working hours	Normal office timings are from 9.00 AM to 5.30 PM. Marking biometric attendance is mandatory. May also have to devote more time than usual to meet the exigencies of work.

9	How to apply	<p>The application in the prescribed format (complete in all respects) along with requisite documents i.e. self attested copies of Educational Qualification/Professional/Experience Certificates, Last Pay Certificate, Bank details, Aadhar Card & PAN number at the following address:</p> <p>The Under Secretary (Estt.) National Commission for Women, Plot No. 21 Jasola institutional Area, New Delhi 110025.</p> <p>The applications may also be submitted through email to jsncw-wcd@nic.in</p>
10	Last date of submission of application	15 days from the date of publication of advertisement in Employment News paper

B.S. Shome
17/12/2023
(Barnali Shome)
Under Secretary
011-26944890
Email – barnali.shome@gov.in

ANNEXURE-II

APPLICATION FORM FOR THE POST OF ON CONTRACT
BASIS

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- 1. Post applied for : _____
- 2. Name of the Candidate
(As per matriculation certificate) : _____
- 3. Father's Name : _____
- 4. Date of Birth
(As per matriculation certificate) : _____
- 5. Age as on the last date of receipt
of application : _____
- 6. Gender (Male/Female) : _____
- 7. Postal Address for correspondence : _____

: _____ Pincode _____
- 8. Permanent Address : _____

: _____ Pincode _____
- 9. Mobile No. : _____
- 10. Email-ID : _____

11. Educational/Professional qualifications (In case of insufficient space, please attach separate sheet duly signed by the applicant):

Sl. No.	Exam/Degree Passed	School/college/ University	Subject taken	Year of passing	Class/Division & %age

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12. Experience (In case of insufficient space, please attach separate sheet duly signed by the applicant)

Name of the Employer/ Organisation	Post Held Start from the post last held	Period From	Period To	Nature of duties (in brief)

13. Last Pay drawn : _____

14. Any other information : _____

(Signature of the candidate)

DECLARATAION

- i. I hereby declare that I fulfil all the conditions of eligibility regarding age limits, educational qualifications and experience etc, prescribed to the post on contractual appointment.
- ii. I further declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the interview, my candidature is able to be cancelled

Place:

Date:

(Signature of the candidate)
(unsigned application will be rejected)

Note:-

The application without supporting documents pertaining to Educational/Professional Qualification (s)/ Experience Certificate shall liable to be rejected.