



भारत सरकार
राष्ट्रीय महिला आयोग
प्लॉट नं. 21, जसोला इंस्टीट्यूशनल एरिया
नई दिल्ली-110 025
GOVERNMENT OF INDIA
NATIONAL COMMISSION FOR WOMEN
PLOT NO. 21, JASOLA INSTITUTIONAL AREA,
NEW DELHI-110 025
Website : www.ncw.nic.in

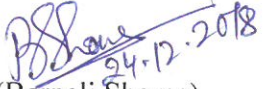
National Commission for Women

18-02/01(01)/2018-NRICELL (NCW)

Sub: Issues/Topics/Priority Areas for Organizing Seminars in 2018-19

The National Commission for Women has identified the following topics on the issues related to NRI marital disputes for 2018-19 to invite proposals for conducting seminar.

- i. Social and legal issues involved in NRI marriages, possible legal interventions and preventive measures
 - ii. Impact on the mental health of women aggrieved on account of various issues involved in NRI marriages
 - iii. Possible measures for socio-economic rehabilitation of women aggrieved on account of various issues involved in NRI marriages
2. State Women Commissions, Universities/Research Bodies/institutions, reputed NGOs and academic institutions/bodies may upload their proposals for conducting seminar on the above topics/issues through online mode at NCW website www.ncw.nic.in till **15.01.2019**.
3. Incomplete proposals or proposals received after the last date will not be entertained. The Commission reserves the right to select the organization based on their eligibility, capability, area of work, expertise, etc. No correspondence on reasons for non selection of the proposal will be entertained by the Commission. No proposal received by e-mail/hard copy or by any other mode will be entertained.
4. Organizations/Institutions/Researchers are advised to go through the guidelines relating to seminars as attached herewith.


(Barnali Shome)
Under Secretary

National Commission for Women

File No. 13(16)/2018-NCW (PMRC)
NATIONAL COMMISSION FOR WOMEN

Subject: Guidelines for grant of Financial Assistance for Seminars

1. Introduction

- 1.1 The National Commission for Women has been providing financial support for conducting seminars by Colleges, Universities, State Commissions for Women, Non-governmental organisations, etc., with the objective of getting an insight into the relevant subject and also throwing up recommendations for better implementation or even modification of the existing policies/programmes/schemes/projects relating to welfare and empowerment of women. Such seminars also provide a forum for sharing knowledge, information and experience of participants and resource persons on the subject of the seminar. Such experience sharing could be helpful in better dissemination of the required information and also lead to better execution of schemes, etc. at the ground level.
- 1.2 The Commission has, with a view to simplify the procedure to be followed in such cases, and to ensure improved outcomes of such seminars, revised the guidelines for conducting/organizing seminars for which financial assistance is provided by the Commission. The revised procedure is detailed in subsequent paragraphs.
- 1.3 These guidelines will be applicable to the proposals for the Financial Year 2018-19 and beyond.

2. Time Schedule

- 2.1 In the ordinary course, the subjects, for conducting seminars will be identified by the Commission every year and these will be disseminated through the Website of the Commission to all concerned. The Commission may, in its discretion, also issue abbreviated advertisements in appropriate journals/news papers, etc. for wide dissemination of information in this regard.
- 2.2 A proposal for undertaking Seminar will be required to be submitted through the online portal of the Commission within two months from the date of notice being placed on the Website of the Commission.
- 2.3 A proposal seeking financial assistance for conducting a seminar from the National Commission for Women is to be submitted only through online portal at <http://ncw.nic.in>. The proposals received through on-line portal before the stipulated last date only will be entertained.
- 2.4 The Commission will process and finalise the list of proposals to be funded by the Commission within three months after the last date for submission of proposals.
- 2.5 In cases, where such proposals are approved by the Commission, the first installment of the approved amount shall be required to be drawn within the



same financial year after submission of such documents and subject to the terms and conditions detailed in these guidelines or decisions of the Commission. The seminar will also need to be conducted within the same Financial Year. The second instalment, may, however be released in the subsequent financial provided all required documents have been submitted within three months of the date of organising the seminar.

3. Eligibility for financial assistance for Seminars and release of such assistance

- 3.1 Institutions namely, the State Women Commissions, Colleges, Universities including Deemed to be Universities, Non-governmental organisations (NGOs) shall be eligible for grant of financial assistance in accordance with the procedures stipulated in these guidelines. In case of NGOs, conducting/organising seminars, workshops on women related issues, should be included as one of its mandates in accordance with its by-laws/Memorandum/Articles of Association, etc. The NGOs will also need to be registered with the NITI AAYOG. No organisation blacklisted by the National Commission for Women as per details specified in the guidelines relating to research studies or seminars will be eligible to apply. Similarly, organisations blacklisted by State or Central Government, or any of their statutory / autonomous bodies shall also not be eligible to apply for grant of assistance for conducting Seminars.
- 3.2 The maximum financial assistance for organizing a seminar shall be Rs.4.0 lakh.
- 3.3 While the Commission will ordinarily not partially fund proposals sponsored/funded by other organizations, exceptions could be made depending upon the merit of the case and the likely benefits in terms of policy or legislative frame-work or furtherance of the mandate of the Commission.
- 3.4 The individuals/organizations/institutions that are availing funds from other sources for such seminars will need to apprise the Commission about such funding and also obtain a 'No objection' letter from such funding organization to the effect that such organization is aware of the fact that the organization/institution has also applied for grant from the National Commission for Women and the organization funding the seminar has no objection to the partial funding by the National Commission for Women.
- 3.5 Component-wise permissibility of funds has been programmed in the format required to be filled up on the online portal.
- 3.6 All non-governmental organizations (NGOs) will be required to indicate their registration number with the NITI AAYOG. As stated earlier, no organization without valid registration with NITI AAYOG will be eligible to submit a proposal to the National Commission for Women for conducting a seminar.
- 3.7 All proposals should have the details of resource persons proposed to be engaged for the seminar and it will be ensured that at least 60% of the resource persons attend the seminar and the replacement, if any, are

brought to the notice of the Commission and such replacements are equally competent in the relevant area.

- 3.8 Every proposal submitted should be accompanied by an undertaking that the organisation has not been blacklisted by any organisation of the Government of India or State Government or any Constitutional/ Statutory body/other authority under such Governments.
- 3.9 The organisation conducting the seminar shall also comply with all terms & conditions specified in the sanction letter/order.

4. Assessment of proposals

- 4.1 The proposals received through the online portal shall be evaluated either by the Commission on its own or through expert panel(s)/committee(s) selected by the Commission for the purpose. The expert panel/committee shall, where so constituted, make suitable recommendations to the Commission for acceptance or revision or rejection of proposals examined by it.
- 4.2 The expert panel/committee, referred to above and the National Commission for Women shall while making recommendations, *inter alia* take into account i) the relevance of the topic of the seminar to the area identified by the Commission; ii) capability of the organisation as evidenced by the qualification, experience and quality of resource persons to be associated with the seminar; iii) past record of the organisation in organising seminars particularly in cases where these are undertaken in collaboration with the National Commission for Women; and iv) quality of the proposal especially from the perspective of women's welfare and empowerment.
- 4.3 In cases, where in the opinion of the Commission, the outcome of seminar can be improved, the Commission may suggest changes in the scope or any other parameter. In such cases, the organization which had applied for approval of the proposal shall be given the opportunity to modify the proposal in such time-frame as may be specified by the Commission in individual cases. The proposals where suggested changes are not made, shall not be considered for approval by the Commission.
- 4.4 The Commission shall, keeping in view all relevant facts, upload details of seminars approved by it on its website.
- 4.5 The Commission may, where considered appropriate, advise improvement in the report rendered after completion of the seminar.

5. Release of Funds and submission of seminar report

- 5.1 The funds for organising a Seminar approved by the Commission shall be released in two instalments, each equivalent to 50% of the sanctioned amount.
- 5.2 The institution concerned shall, in case of approval of its proposal, be required to submit a 'Bank Guarantee' equivalent to the amount of the first instalment to be released. The first instalment of the sanctioned amount will

be released only after receipt of a valid bank guarantee in the prescribed format. The format of the bank guarantee shall be the same as in case of research study. The bank guarantee so submitted should be valid for a period of six months after the scheduled date for organising the seminar. It will be the responsibility of the organisation conducting the seminar that, where applicable, the validity of the required documents such as '**Bank Guarantee**', etc, is extended suitably well in advance of the expiry of the validity of the bank guarantee.

- 5.3 The bank guarantee shall, however, not be required if the proposal is from a recognized University, Government organization, ICSSR institution, autonomous body/ research organization authorized to award academic degrees, UGC approved academic Institutions or a State Women Commission provided the organization concerned undertakes to ensure that the seminar will be conducted/organised within the time permitted by the Commission and also agrees to refund. The entire amount released by the Commission with interest, if the seminar is not conducted within the permitted time, or in the opinion of the Commission, the outcome of the seminar in terms of its recommendations, number of participants and quality of resource persons, etc. is not of the desired standard/quality.
- 5.4 The Commission shall, in selected cases, depute its representative as observers to the seminar.
- 5.5 The organisation shall submit a report within one month of the seminar having been organised. The report should include details of the topic(s) discussed, summary of views expressed by resource persons, their details and the recommendations that emerged from the deliberations of the seminar to be implemented at Central, State and local levels. Plagiarism in any form will lead to summary rejection of the report/proposal and other legal consequences.
- 5.6 In cases, where the seminar is not organized within the prescribed time or such further time, as may be permitted by the Commission, keeping in view the special reasons or where the report rendered is not assessed to be of the required standard/quality, the Commission shall have the bank guarantee revoked / encashed to recover the amount released. The Commission may also initiate proceedings for recovering of the amount released along with interest @ 12% per annum in any other manner. Procedure stipulated in the guidelines relating to research studies shall be followed in regard to recovery of the outstanding amount.
- 5.7 In case of educational/other institutions who are not required to submit 'Bank Guarantee', the institution concerned shall also be responsible for ensuring the quality of the resource persons and the report rendered after conducting the seminar and its timely completion. Any recoverable amount, shall be paid by such institution to the National Commission for Women. In such cases, the designated/authorized authority in such an Institution shall be required to make an undertaking as per format prescribed in case of guidelines relating to research studies.

- 5.8 In case of organizations other than those referred to in paragraph 5.7 above, the organisation or the members of the organisation, shall jointly and severally be responsible for paying the recoverable amount and interest thereon, in the event, the amount cannot be recovered by revoking / encashing the bank guarantee. Such action can be taken in all cases where the terms and conditions specified in these guidelines or in the approval/sanction letter/order are not fulfilled.
- 5.9 On completion of the seminar, the organisation conducting it shall submit a copy of a neatly typed and spiral bound Report to the Commission along with bills and vouchers and a utilization certificate from the Chartered Accountant. The report should be typed in font size 12 (Roman or Arial). After receipt of the report, if it is found to be satisfactory by the Commission and the required utilisation certificate and bills & vouchers are submitted, the bank guarantees, if any, submitted in relation to that seminar and the balance amount of 50% shall be released. In case of Government institutions/organisations, certified photocopies of the bills and vouchers and the utilisation certificate by the authorised Finance/Accounts Officers will be acceptable. In cases, where either the utilisation certificate or bills and vouchers are for a lesser amount, only such lesser amount equivalent to the amount of bills & vouchers shall be released and the case closed.
- 5.10 Provisions of guidelines concerning grant of financial assistance for research studies shall unless modified by these guidelines apply for regulating proposals concerning conduct of seminars.
- 5.11 Proposals for conducting seminars for earlier years shall continue to be governed in accordance with the earlier guidelines.
- 5.12 The organisation receiving financial assistance for seminar should not publish the recommendation without prior intimation to the NCW.
- 5.13 The grantee organisation will maintain separate accounts in respect of this grant. The accounts will remain open to inspection to the representatives of the National Commission for Women including the CAG of India.
- 5.14 Any unspent balance out of this grant will be refunded by the organisation within 60 days from the date of completion of the project failing which such unspent balance will attract penal interest @ 12% per annum for the period from date of completion of the project to the date of refund of unspent balance.
- 5.15 The decision of the Commission in all cases relating to the standard of study shall be final. All disputes relating to any study / grant will be subject to the jurisdiction of courts located in Delhi.

K. Vasishth
24/8/10